



Donnington and Muxton Parish Council

Turreff Hall, Turreff Avenue, Donnington, Telford, TF2 8HG

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To All Members of this Parish Council

6th December 2022

Dear Councillor,

You are **summonsed** to attend a meeting of the
Full Council on Monday 12th December 2022 at 7pm
At The Liz Clare Library, Donnington

AGENDA

22/12/136 Apologies: To accept the apologies of those unable to attend.

22/12/137 Declaration of Interest: To declare a personal or pecuniary interest in any item on the agenda.

22/12/138 Public Session

There will be 15 minutes allowed for questions to the Chair from Members of the Public.

22/12/139 Healthwatch: To receive a presentation from Healthwatch.

22/12/140 Grant Application: To consider applications for a grant from the Parish Council to 1st Lilleshall & Muxton Scout Group and Knit and Natter Friends.

22/12/141 Minutes: To confirm the following Minutes of the Council and its Committees:

- a. Planning Committee 14th November 2022.
- b. Council meeting 14th November 2022.

22/12/142 Matters Arising from Minutes

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

22/12/143 Reports from Councillors on Outside Bodies and Meetings attended

22/12/144 Expenditure Transactions: To receive and accept the Expenditure Transactions for November 2022.

22/12/145 Income Received: To receive the income report for November 2022.

22/12/146 Bank Reconciliation: To receive the bank reconciliation as of 30th November 2022.

22/12/147 Financial Budget Comparisons: To receive the financial budget comparisons as at 30th November 2022.

22/12/148 Parish Council Budgets 2023/2024: To discuss the amended draft budgets for 2023/2024.

22/12/149 Notice Boards: To consider purchasing notice boards for use by both the Parish Council and community.

22/12/150 Bleed Control Kits: To consider purchasing bleed control kits which are equipped to help prevent blood loss whilst waiting for an ambulance.

22/12/151 Traffic Calming Muxton

To inform Councillors of the issues and options discussed at the meeting held with Adam Brookes (Telford & Wrekin Council's Service Delivery Manager – Highways, Engineering & Project Delivery). Councillors are also asked to consider a contribution from this Council toward the cost of installing the parking bays.

22/12/152 Parish Council Documents/Policies

To review the following Council documents:

- Risk Assessment Management Plan
- Disciplinary Policy
- Grievance Procedure
- Grievance Policy
- Training and Development Policy
- Health and Safety Policy
- Equality Policy
- Community Engagement Policy

22/12/153 Action Plan 2023/2024: To review and adopt the Action Plan for 2023/2024.

22/12/154 Business Plan 2022/2026: To review and adopt the Business Plan for 2022/2026.

22/12/155 Local Council Award Scheme

To confirm that the Parish Council meets the criteria for the Foundation, Quality and Gold Local Council Award Scheme by publishing documents set out in the qualifying criteria and has the documents and statements also listed in the criteria which has been distributed to Councillors.

22/12/156 Neighbourhood Enforcement Officers (NEOs): To receive an update regarding NEOs.

22/12/157 Agenda Items for the Next Council Meeting

To ask Councillors if they have any items for discussion which they wish to have placed on the agenda for the next Council meeting.

22/12/158 Date of next meeting

To inform Councillors that the next Council meeting will be held on Monday 9th January 2023 at the Liz Clare Library, Donnington commencing at 7pm.



Ralph L Morgan
Clerk to the Parish Council



EMPLOYER RECOGNITION SCHEME

BRONZE AWARD

Proudly supporting those who serve.

